

**St. Andrew United Methodist Church
Phase II Building Committee**

Meeting Minutes
September 15, 2009

Members Present:

Allen Amis	JR Casner	Mark Rudnicki	Brant Dillon
David Cooper	Woody Herring	Robert Lee	Cindy Bates
Melanie Rowlison	Brad McNealy	Harvey Martz	Brian Janssen
Mark Zwilling	Chuck Curtis		

Subcommittee Members Present:

Dave Willetts	Preston Smits	Donna Parisi	Linda Lloyd
Cindy McCord	Connie Burton		

- Chuck Curtis led us in devotions to start the meeting. “Which wolf do we feed.....?”
- The minutes of the 01 September Building Committee meeting were approved as submitted.
- Douglas County approval is available to start construction. The County permits will not actually be issued until the contractor has installed the erosion control measures and the installation is approved by the County.
- Highlands Ranch Metro District has not yet issued the utilities permit, but it anticipated the permit will be received by 18 September 2009.
- Discussions continue with FirstBank regarding language in the loan documents. The loan closing is anticipated to take place on 16 September 2009.
- Fransen Pittman has notified SAUMC that it would like to delay the start of construction until 21 September so SAUMC has the parking lot available for the coming weekend. The general consensus of the Building Committee was that since the congregation has been prepared for a construction start this week, the Committee would like construction to start as soon as possible. A motion was made, seconded and passed that the Building Committee Co Chairs, the Project Manager and Woody Herring be given the authority to coordinate with Fransen Pittman and FirstBank in an effort to start prior to 21 September.
- The Project Manager reported for the Accessibility and Art & Soul Subcommittees. Accessibility has been reviewed by the subcommittee and the comments have been incorporated into the design. The Art & Soul Subcommittee has approved the art spot light locations as shown on the current drawings. The subcommittee also recommended that the primary art gallery remain where it is located in the adult education wing.
- SlaterPaull presented the final design for the exterior cross. The design presented is recommended by the Worship Subcommittee and approved by the Clergy. A motion was made, seconded and passed that the design as presented was final and approved.
- SlaterPaull discussed the sanctuary main light fixtures and the cloud over the chancel. The object from last week’s meeting was to modify the design of the cloud so it better complemented the light fixtures. SlaterPaull presented four options for the cloud. The general consensus was the third and fourth options should be further developed and re-presented to the Building Committee.

- The Exterior Subcommittee discussed the monument sign. There was general consensus within the Building Committee that the monument sign should contain LED message lighting versus manual messages.
- The Fellowship Hall and Kitchen Subcommittee presented plans for the library and kitchen. The general consensus of the Building Committee was these designs were satisfactory.
- The Technology Subcommittee presented numerous suggestions for audio/visual enhancements. These will be given to Shen Milsom Wilke for consideration. The general consensus of the Building Committee was that the recommendations were acceptable with the exception of a potential relocation of the control booth.
- The Project Manager discussed scope creep with the Building Committee. The project has experienced some scope creep since the design development drawings were issued. It is normal for a project to experience this, but scope creep must be limited as it increases the cost of the project and in our case, could impact the GMP. A tentative target of less than 1% of the GMP was suggested. At its meeting on Thursday, G7 will further discuss scope creep and the effect on the project's cost.

Respectfully submitted,
H. D. Casner, Jr.