

**St. Andrew United Methodist Church**  
**Phase II Building Committee**  
**and Communications, Interior and Worship Subcommittees**  
Meeting Minutes  
Tuesday, August 4, 2009

**Present:** Allen Amis<sup>@</sup>                      Cindy Bates<sup>@</sup>                      Christy Boyle                      Brant Dillon  
JR Casner<sup>@</sup>                      David Cooper<sup>@</sup>                      Chuck Curtis                      Dave Eddy  
Woody Herring<sup>@</sup>                      Brian Janssen                      Cindy Klick                      Linda Lautenbach  
Robert Lee<sup>@</sup>                      Linda Lloyd<sup>@</sup>                      Harvey Martz<sup>@</sup>                      Brad McNealy<sup>@</sup>  
Rebecca O'Neal                      Donna Parisi                      Jenny Ricklefs<sup>@</sup>                      Melanie Rowison  
Mark Rudnicki<sup>@</sup>                      Keith Winkel<sup>@</sup>

Guests: Dave Chomyak<sup>@</sup>                      Karen Chomyak<sup>@</sup>                      <sup>@</sup> denotes those who stayed for subcommittee meetings

1. We discussed the beginning of construction. We need 2 permits: the utility permit which was applied for with Highlands Ranch Metro about 7 weeks ago, and the grading permit from Douglas County that we should have in 3 to 5 days.
2. Hopefully, construction will start September 1, but we can't actually break ground until financing is approved. We can have the groundbreaking service, but not literally start the work until we're sure the financing is in place. October will be a month of finishing the construction drawings.
3. The SIP-1A is all signed and should have been delivered.
4. There are 70 items on the list of things the bank needs before closing on our loan. Numerous people are working on completing that list.
5. Mark Rudnicki asked how the BC will approve the drawings. Subcommittees will review them and Slater-Paull (S/P) will share them with whoever is interested and will bring them to the Building Committee (BC).
6. Several options for the exterior cross were discussed. The cross will probably be internally illuminated and mounted on the highest point of the building. It would have LED lights that have a 30-50-year life. A couple of options shown were an angular design that was 20' tall and 10' wide, internally lit that would provide more of a silhouette effect at night. The other was a more flamboyant design that was 25' tall and 11' wide with curves and holes in the metal to show the light which kind of emulates the Methodist flame. This discussion was referred to the Worship subcommittee.
7. On the seating layout and HVAC registers, the registers are round and 9-10" diameter. They are hard plastic and are very adjustable. This discussion was referred to the Interior Subcommittee.
8. We discussed Maintenance of Traffic (MOT). We will have about 30 days of having only about half of our existing parking because of needing to excavate for the new building to have the fill to build up the north part of our land to create the new parking lot. This will be a difficult time. Once the new parking lot is completed in mid-October, we will have more parking spaces, but access will change dramatically, though all existing access points to the building should be usable during construction. We'll increase the shuttles, but will have to see what other actions we'll need to take to ease the transition, including how we'll use the new curbcut on University. More details will be forthcoming.
9. Steve Anderson will be our on-site Construction Superintendent.
10. We discussed the groundbreaking service a bit but referred it to the Groundbreaking Subcommittee.

The Building Committee was adjourned, and the Communications, Interior and Worship Subcommittees met.

1. We had a lot of discussion about the seating arrangements and HVAC vents. We concluded several things:
  - a. We basically agreed with the seating layout that was presented.
  - b. We want to put vents in to have HVAC balance in the room and work around them.
  - c. We want no hot/cold spots in the room.
  - d. We want the seats over the vents, not ON the vents.
  - e. The choir area will be chairs for maximum flexibility.
  - f. We want to be able to move the organ console around, including onto the chancel platform.
  - g. Diffusers should be horizontal on the chancel steps and in the choir area. Any vents should be flush on the chancel platform.
  - h. We want to take out the back 2 rows of pews in the flat area for wheelchair seating, but leave the vents.
  - i. Take out the one shortest section of seats toward the middle of the room.
  - j. Put no vents under the back row of seats. This will allow those areas to become aisles, as needed.
2. We had LOTS of discussion about the cross. We did conclude that we won't have a cross in the main window behind the chancel area. More discussion needs to be had about the cross. It should be a BC decision.

Respectfully submitted,  
Keith Winkel, acting note-taker