

# St. Andrew United Methodist Church NOTICE OF SECURITIES TRANSFER

*Please complete and sign this form and place in the Finance box in the Front Office at the time you initiate a transfer of securities to ensure proper and timely handling of the transaction.  
Thank You!*

St Andrew Accounting Department  
303-794-2683

PERSON(S) TRANSFERRING STOCK: \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Stock to be transferred: # of shares \_\_\_\_\_

Stock Name \_\_\_\_\_ Stock Symbol \_\_\_\_\_

How do we record the stock transfer?

Operating Fund \$/% \_\_\_\_\_ (Year? \_\_\_\_\_)

Building Fund \$/% \_\_\_\_\_

Other Offering \$/% \_\_\_\_\_ Specify \_\_\_\_\_

## INSTRUCTIONS TO ELECTRONICALLY TRANSFER SECURITIES TO CHARLES SCHWAB & CO., INC.

DTC #0164

St. Andrew United Methodist Church

Acct.# 40880771

If you have questions, call Mandy Tate, Charles Schwab, Panorama Branch, 720-895-3404.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_