

St. Andrew United Methodist Church
Leadership Council Meeting
July 17, 2008

Attendees: 20 members, 4 guests (see attendance log)

I. Welcome / Devotion

Rebecca O’Neal called the meeting to order and read an essay on leadership and Romans 12:3-8.

II. Approval of Leadership Council Minutes from June

Minutes were approved with one correction.

III. Communication and Decision Making at St. Andrew – Dave Ellison

As a continuation of the communication exercise began at the June meeting, Dave Ellison talked about Leadership Council having the responsibility for managing the church. Leadership Council has the authority to determine the vision of the church. In light of the building and expansion of the church, he recommended a planning group to determine “How are we doing what God is calling us to do?” Roles and responsibilities need to be defined by the end of October. In the area of decision-making, there should be more discussion. Leadership Council also has a responsibility to communicate clearly with the congregation. Financial affairs should be transparent and in good order. Leadership Council and the MALT’s need to be involved the design plan for the facilities in the new addition to the building. Leadership Council has the responsibility for socializing the vision of St. Andrew—we must be intentional about making the vision live. Dave recommended at least 10 minutes per meeting looking at the future of St. Andrew.

IV. Five Practices of Fruitful Congregations – Extravagant Generosity

Rebecca shared the five practices of working together and the spiritual definition of excellence. Question for discussion—Are we fruitfully and spiritually using these things to do what God wants to do through us? It was noted that the five practices are addressed in many committee reports. We need to focus on needs of individuals as well as needs of church.

V. Committee Reports

Trustees – Brant Dillon

Brant reported on ongoing maintenance issues such as lawn care and caulking of the roof. LED Christmas lights which use 98% less electricity will be used to replace old lights as they burn out. Trustees are looking at better, greener alternatives wherever possible. Work is being done on the sidewalks now that the budget has been brought up to date. James, the AV tech is leaving at the end of the month.

Annual Conference – Diane Holmes

Others from St. Andrew who attended the Annual Conference were Melanie Rowilson, Bev French, Larry Mugler, and Nathan Grooms. Diana Butler Bass spoke about the transformational church. The church tithe was adjusted to 12% +1—it can go up as much as 5%. The initial increase is 2%. Harvey Martz received the Bishop's Award for Excellence in Leadership. There are 3 candidates from the Rocky Mountain Conference for bishop.

SPRC – John Lynass

John reported that the committee is hiring a part time percussionist. Josh Garcia is the new AV tech. Interviews are being conducted now for Communications Director, Servant Ministries Director, Assistant Youth Director, and the accountant position as the person hired recently has resigned.

Jurisdictional Conference – Larry Mugler

Larry attended the Jurisdictional Conference. He explained the process of electing a bishop. Each annual conference can nominate as many candidates as they want but that person will not serve in our conference. There will be a new bishop elected for our conference this year. Our annual conference budget is \$6 million.

Finance - Don Ingle

Don reported that we are \$25,000 below the income level at the end of June last year. We went into this year with a deficit budget of \$323,000. The finance committee needs to align goals with the Strategic Planning Workshop. Habitat giving so far is only about \$20,000 leaving \$55,000 to come from unrestricted funds. A sub-committee has been formed to work with staff on budget and projected revenues. There will be discussions with other large protestant churches concerning debt ratios and other budget issues. The committee is working with Stewardship on an annual giving calendar for 2009.

Organizational Team – Rebecca O'Neal

The Organizational Team met for the first time a couple of weeks ago. They are reviewing past data to see what work has already been done. They want to have discussions with Leadership Council to get feedback and will provide reports on a monthly basis. The team has decided to meet every 2 weeks. This team was formed as a result of a recommendation from the Strategic Planning Workshop to look at St. Andrew from an organizational and cultural perspective and to make recommendations and propose a process for implementing recommendations.

Framework – John Carey & Diane Calhoun

The Framework committee is working with Chuck Curtis and Susan Lewkow on the design for the new website. An RFP (request for proposal) was sent

out to 12 groups and 6 proposals have been received. Proposals are available to anyone who would like to read them. From these six, three have been selected for interviews. The committee hopes to have the new website up and running by Thanksgiving. The group is also working on making an IT plan for the church.

Executive Director – Chuck Curtis

Chuck reported that the Trustees will finish the new security features in the children's area by next week. The new access doors and cameras will be installed by Aug. 1. Chuck offered congratulations to the committee to study the culture of the church. He is also meeting with an HR support company to do an HR audit of St. Andrew. This company works extensively with not for profit organizations. Work is going on to review and revise the employee manual. The new accountant hired last month left for a better opportunity. A new accountant, Stacy Wheeler has been hired and will start next week. The new website should be up and running in 120 days or less. Interviews are being conducted for Communications and Servant Ministries positions.

CLC

Rebecca read the NAYEC accreditation letter for the Children's Learning Center. Carol Fowler received a standing ovation for her hard work.

Welcoming – Melanie Rowlison

Melanie reminded everyone of the all-church picnic this Sunday, July 20. Donna Parisi noted that the School of Missions will be held at St. Andrew this year Aug. 7 – 9.

Outreach

Mary Krittenbrink reported that we will begin a 2-week rotation with the IHN families this Sunday. We will be hosting 4 families. Some items needed for the group are men's disposable razors, toothpaste, toothbrushes, deodorant, and mouthwash.

Youth

Matt Guerin reported on the youth mission trips. There was a 2-week trip to Belize this year. The group poured the foundation and built the first floor on the addition to the school at Forest Home. A group is in Greenburg, KS this week rebuilding after last years tornado there. A middle school group is scheduled to go to Alamosa in a few weeks. Youth will participate in the Sept 5 Walk/Run for Suicide Prevention. In-town summer camp will be the first week of August.

LIFEsport

Janice reported that LIFEsport now has a mission statement on the wall. She will email the statement to the group for us to read.

Written reports were submitted by LIFEspot, Welcoming Ministries, Servant Ministries, United Methodist Women, Outreach Ministries, Framework, CLC, and Annual Conference.

VI. New Business

No new business

VII. Joys and Concerns, Closing Prayer

Joys and concerns were shared and Tam Curfman closed the meeting in prayer. The meeting was adjourned at 9:00. The next meeting date is Thursday, August 21.

Respectfully submitted,

Jean McHarge, Secretary