

**St. Andrew United Methodist Church  
Leadership Council Meeting  
September 18, 2008**

Attendees: xx members, x guests (see attendance log)

**I. Welcome / Devotion**

Rebecca O'Neal called the meeting to order. Larry Mugler read Exodus 17 and pointed out how it applies to organization and management and how controversy in religious groups is not unique.

**II. Force Field Process**

Based on the ideas generated last month, each person in the group picked the top 8 that we as a group should focus on. The top 8 ideas are as follows:

5<sup>th</sup> Worship Service  
Unified in Mission/ Vision  
Staffed for Growth  
People serving/connected  
Improved communication  
People want to be here  
People Nurtured  
Holy Spirit present  
Amazing website

Each table worked on one idea and then the questions were passed to other tables for additional ideas or the removal of ideas. Rebecca will consolidate the ideas and we will work on the second idea next week

**III. Approval of Minutes**

Minutes were approved as submitted.

**IV. Committee Reports**

Trustees – Brant Dillon

Brant reported that the next Trustees workday will be held on Oct. 25.

The committee has been working on some operational upgrades. The contract with the copier service has been upgraded to permit more copies to be made.

We were paying penalties for going over the allowed number of copes.

Our new contractor for snow removal is Aspen Leaf. They will be parking their plows on our site so we should be first for snow removal.

Our new computer service company is Burton Tech. They will be servicing and upgrading our computers and managing services in a more proactive way.

Steering – Larry Mugler

Larry reported that Steering has begun discussion of the 2009 budget.

Finance – Josh Van Manen

Josh reported that Mike Krochalis and Don Ingle have resigned from the Finance Committee. Josh has agreed to be interim chair.

The Finance Committee has adopted a job description and responsibilities. They will wait for any other recommendations from OIT before re-staffing the committee.

Susan and Chuck reported on a variety of accounting changes to reflect GAAP (Generally Accepted Accounting Principles).

Year to Date as of Aug., unrestricted net assets are \$275,000; there is also another \$274,000 that is designated to balance the 2008 budget. If we are successful in raising money over the next 4 months, we may be able to balance the budget without using this reserve.

Josh will present a 3-minute financial update at all 4 services this Sunday.

The committee is also working on a one page financial summary that could be included in the bulletin quarterly.

The budget process for 2009 is getting started. Finance committee will review in October and budget will be presented to Steering and Leadership Council in November. Susan is currently working with the MALT's.

A financial policy is also in the works to determine the amount of funds needed in each area and some methods of investing money to get a better return. Until the policy is developed, Susan will invest \$500,000 in CD's.

Stewardship – Dana Woodbury

Dana announced a Cliff Christopher workshop for the entire conference. The subject is "Creating a More Generous Congregation." Registration is \$25.

SPRC – Angela Van Manen

Angela reported that Clif Watkins is the new Communications / Servant Ministries Director.

Outreach is being split from Congregational Care with Teri Lowe and Jill Burbach being Co-Directors of this ministry.

Marcia Whitney is the new CLC director and Jen Goins is the new Assistant Director.

Shyanne Ching has resigned as Child Care director and this position is currently open. Christy Boyle is taking care of the responsibilities of this position until a new person is hired.

The new Assistant Youth Director is Lisa Petty.

Jerri Dwyer is the new clergy assistant.

SPRC is forming a subcommittee to look at roles the organizational structure of the church to determine what other positions may be needed.

#### Lay Leadership – Harvey Martz

Harvey announced that the committee is in the process of filling leadership positions for 2009. He thanked Josh Van Manen for stepping in as interim Finance Chair. For 2009, two new people will be needed for SPRC, four new people for Trustees. Two new lay leaders are also needed as well as a new chair for leadership council.

Dr. John Thompson from Park Hill UMC and his staff will be spending a day at St. Andrew and meet with St. Andrew staff.

Jerre Stead will be leading a class in Oct. on Values Based Leadership.

#### Children's Ministries – Kathy Frain

Kathy reported that the new security doors have been installed in the children's area. The Shelby check in and out system will be implemented next week.

Sunday School attendance at the 10:40 service has doubled. There is still some overcrowding at the 9:15 hour.

#### Communications – Clif Watkins

Clif presented an update on the website development. A new RFP has been sent out, as the previous one did not address all issues. The RFP has been reworked with Burton Tech and has been submitted to a broader list of providers. The goal of the website is to create a platform that introduces the church beliefs, culture, and mission to the world. It should enhance the ability of member to manage their relationship with the church. Other goals are as follows:

- Establish necessary infrastructure to support current and future growth
- Capture economics of scale by unifying web presence
- Increase number and frequency of repeat visits with more dynamic content
- Drive new visitors through search engine optimized navigation of content

#### Servant Ministries – Clif Watkins

The mission of Servant Ministries is to engage, encourage, energize, empower and equip Christian Disciples to serve others. The challenge of this ministry is to maximize the servant resources available.

Goals for 2008-2009 are as follows:

- Develop and implement invitation and reporting system
- Establish benchmarks to manage by
- Secure ministry descriptions of each position with set of skill requirements
- Create visual identity for Servant Ministry functions
- Launch recruitment and awareness campaign
- Establish computer kiosk for servant ministry sign-up
- Log interest and gift profile for 50% of the congregation

**V. New Business**

**2008 Funding for AfterHours**

A motion was made requesting approval for \$12,500 from new ministry money in Leadership Council funds for AfterHours for the remainder of 2008. It was also noted that we should check with the conference to see if they had any new ministry money available. Motion was seconded and approved.

**Endorsement of Phase 2 site plan – Allen Amis**

The Building Committee has been meeting almost weekly and will have the site plan and the general concept ready to present to Leadership Council in November. The plan will then go to Douglas Count for site plan approval. This process can take up to 6 months. The site plan is not “set in stone” until the county approves. After that, any changes could delay the project up to 6 months.

It was decided to postpone endorsement of the site plan until the October meeting.

**OIT- Roles and Responsibilities – Dolores Meador**

The purpose of the OIT is to define and clarify roles and responsibilities in the church. The roles of the Leadership Council and Steering Committee were passed out for discussion. Melanie Rowlison commented that it seems like Leadership Council is doing what the Steering Committee description states. Larry Mugler said that Steering seems to be prediscussion of items for Leadership Council. Allen Amis felt that Steering Committee should be giving more guidance and looking at things in light of the Strategic Plan and Vision. Brant Dillon felt that we should look at how Steering and Leadership can work in concert with less repetition.

**VI. Joys and Concerns, Closing Prayer**

Joys and concerns were shared and Larry Mugler closed the meeting in prayer. The meeting was adjourned at 9:25. The next meeting date is Thursday, Oct. 18.

Respectfully submitted,

Jean McHarge, Secretary